



# EAST HILL BAPTIST SUMMER DAY CAMP 2021 APPLICATION FOR EMPLOYMENT



**DEADLINE TO TURN IN APPLICATION: WEDNESDAY May 12, 2021**

**(apply early as employment can fill by May; employee will not be eligible to officially start until background screened)**

Applicants, please read the following information carefully before completing the application. These positions are temporary and seasonal and provide no benefits.

## **APPLICATIONS**

1. Thoroughly read over cover sheet.
2. Fill out and email back Employee Application (pages 2-5) to Interim Administrative Director, Whitney Melton, [whitney@easthill.net](mailto:whitney@easthill.net) ; **DO NOT DROP OFF APPLICATIONS**
3. Have a Church Leader, Director, Past Employer, or someone who has directly supervised you in any capacity to fill out the recommendation section and email to [whitney@easthill.net](mailto:whitney@easthill.net).  
(The Recommendation Form can be found on a separate document on our website. This must be submitted)
4. You will receive a confirmation email and follow up email to schedule a zoom interview

## **OUR MISSION:**

We are dedicated to following Christ's example of ministry through faithful discipleship, Christian fellowship, and spiritual worship. If you would like to apply here, it is important for you to know that this program is considered a ministry, not just a job. Please pray carefully and take very seriously your decision to apply to East Hill Baptist Summer Day Camp Program. We are Christ centered program and preach the gospel. We support the teachings of East Hill Baptist Church.

The children you will lead through the adventures of summer day camp range from VPK/Prek-4 through 8<sup>th</sup> grade. The children are divided into groups and led to various camp activities by their Group Leader. Instructors lead the campers in the activities.

**We will be hiring the following:** Lifeguards (we will pay for certification if needed), Gym/Outdoor Games Instructors, Word Instructor, Praise Instructor, Expressions Instructor, Arts & Craft Instructor, Rotators, Group Leaders for VPK/Prek 4-8<sup>th</sup> Grade, and Food Service/Cleaners. (We encourage potential employees to reference our website and parent handbook for activity details)

## **BASIC REQUIREMENTS FOR A POSITION**

### **CHRISTIAN:**

The VII of the Civil Rights Act provides a hiring exception, which allows us to require religious qualifications in order to be considered for or offered a position in this church ministry. We hire professing Christians who are active and committed to a local Christian church and/or campus ministry. Employees must be willing to teach Christian principles as approved by the Program Administration of East Hill Baptist Church. Employees may be called upon to give their testimony describing their decision to accept Jesus Christ as their personal Savior. All employees will be expected to display an appropriate attitude for working in a Christian environment and a willingness to minister to the children and fellow staff. We believe in working as team and unified body of Christ. All employees are expected to be respectful, punctual, and full of the spirit when they come to work. We believe in a "Sure, no problem attitude".

### **TRAINING:**

- 3 Days for Training
- 3-5 Hours/Day
- TBD Training Dates, Will be June 7<sup>th</sup>-11<sup>th</sup>

### **AVAILABILITY:**

1. Be available to work ALL 8 weeks of camp, June 14<sup>th</sup>-August 6<sup>th</sup>
2. Be available to work between the hours of 7:15 a.m. – 6:00 p.m. each camp day.  
(Staff will be assigned specific shifts during the above time frame at training.)

### **STATE REQUIREMENTS:**

Applicants must be willing to meet all state requirements to work with children, which may include background checks, fingerprinting, etc.

**\*\*\*Applicants will be notified of the employment decision no later than May 26<sup>th</sup>. We will contact you by phone if you are hired.**



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Name: \_\_\_\_\_ Cellular Phone: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Male/Female: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_ (XS-5X)

Local Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Means of Transportation: \_\_\_\_\_ First Aid/CPR Certified: YES or NO

Please write the position applying for in order of preference (see positions listed near top of application cover page).  
Please list three:

\_\_\_\_\_

If applying for group leader, which grade would you prefer? \_\_\_\_\_

Your grade or education completed at time: \_\_\_\_\_

School or college attending: \_\_\_\_\_

College or university graduated from: \_\_\_\_\_ Degree earned: \_\_\_\_\_

List paid jobs you have held:

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

List any other experience you have working with children or in recreation. Also, list any special skills or activities you feel qualified or could be utilized here at summer camp.

\_\_\_\_\_

Member of what church: \_\_\_\_\_ Where: \_\_\_\_\_

Local church you are currently involved in: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

How did you find this job? \_\_\_\_\_

I have read the cover sheet and understand the basic requirements for employment in the East Hill Baptist Weekday Children's Ministries. I further understand that specific duties and detailed requirements of my job will be explained if I am accepted. I realize that I am applying to serve in a Christian Ministry of East Hill Baptist Church. As a part of this ministry I will be called to share and be an example of the gospel of Jesus Christ.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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Briefly describe below how you came to know Jesus Christ as your personal Savior, and list any church activities you are involved in currently. You may attach a separate document of your testimony if desired.

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**Do you foresee any conflicts with working the entire summer (8 weeks) June 14<sup>th</sup> - August 6<sup>th</sup>?**

**Please mark:** YES or NO

**Do you foresee any conflicts with working Summer Camp Prep Week, June 7<sup>th</sup> - 11<sup>th</sup>?**

**Please mark:** YES or NO

**Do you foresee any conflicts with working the hours of 7:20am-6:00pm?**

**Please mark:** YES or NO

If you answered **YES** to either question, please take the time to mark the days on the calendar for which you will need off. **Keep in mind the number of days you request off will affect the decision of your employment.** This does include summer school schedules as well. Please elaborate conflicting school schedule or dates in the area after the calendar as well.

**During the summer we will have staff meetings that require mandatory attendance. Therefore we will do our best to give 2 weeks' notice in order to make sure you are available.**

***East Hill Baptist Summer Day Camp is a wonderful working environment. We appreciate your interest in working with us. Employees will have the opportunity to continue to work for us in the Before & After School Program in the Fall. Hiring for the fall is based upon performance in the summer. On our staff we look for maturity and leadership in faith, work ethic, and passion.***



# EAST HILL BAPTIST SUMMER DAY CAMP 2021 APPLICATION FOR EMPLOYMENT



## JUNE

| <u>SUN</u>                       | <u>MON</u>  | <u>TUES</u> | <u>WED</u> | <u>THUR</u> | <u>FRI</u>                           | <u>SAT</u> |
|----------------------------------|---|-------------|------------|-------------|--------------------------------------|------------|
| MAY 30 <sup>th</sup>             | MAY 31 <sup>st</sup><br><b>CLOSED</b><br>Memorial Day | 1           | 2          | 3           | 4<br><b>LAST DAY of AFTER SCHOOL</b> | 5          |
| 6                                | 7   | 8           | 9          | 10          | 11                                   | 12         |
| SUMMER CAMP PREP WEEK & TRAINING |   |             |            |             |                                      |            |
| 13                               | 14<br><b>1<sup>st</sup> DAY of CAMP</b>               | 15          | 16         | 17          | 18                                   | 19         |
| 20                               | 21  | 22          | 23         | 24          | 25                                   | 26         |

## JULY

| <u>SUN</u>            | <u>MON</u>                                    | <u>TUES</u>           | <u>WED</u>            | <u>THUR</u> | <u>FRI</u> | <u>SAT</u> |
|-----------------------|---|-----------------------|-----------------------|-------------|------------|------------|
| JUNE 27 <sup>th</sup> | JUNE 28 <sup>th</sup>                         | JUNE 29 <sup>th</sup> | JUNE 30 <sup>th</sup> | 1           | 2          | 3          |
| 4                     | 5<br><b>CLOSED</b><br>4 <sup>th</sup> of JULY | 6                     | 7                     | 8           | 9          | 10         |
| 11                    | 12  | 13                    | 14                    | 15          | 16         | 17         |
| 18                    | 19  | 20                    | 21                    | 22          | 23         | 24         |
| 25                    | 26  | 27                    | 28                    | 29          | 30         | 31         |

## AUGUST

| <u>SUN</u> | <u>MON</u>              | <u>TUES</u>              | <u>WED</u>                                      | <u>THUR</u> | <u>FRI</u>                    | <u>SAT</u> |
|------------|-------------------------|--------------------------|---|-------------|-------------------------------|------------|
| 1          | 2                       | 3                        | 4   | 5           | 6<br><b>LAST DAY of CAMP!</b> | 7          |
| 8          | 9<br><b>All Day Rec</b> | 10<br><b>All Day Rec</b> | 11<br><b>1<sup>st</sup> Day of After School</b> | 12          | 13                            | 14         |

\*explain conflicts on next page



**Scheduling Conflict:**

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