

## **2020-21 APPLICATION FOR EMPLOYMENT EAST HILL BAPTIST WEEKDAY CHILDREN'S MINISTRIES**

Applicants, please read the following information carefully before completing the application. These positions are temporary and seasonal and provide no benefits.

### **OUR MISSION:**

We are dedicated to following Christ's example of ministry through faithful discipleship, Christian fellowship, and spiritual worship. If you would like to apply here, it is important for you to know that this program is considered a ministry, not just a job. Please pray carefully and take very seriously your decision to submit an application to East Hill Baptist Weekday Children's Ministries. The children you will lead through the adventures of after school range from Kindergarten through 8<sup>th</sup> grade. The children are divided into groups and led to various camp activities by their Group Leader. Instructors lead the campers in the activities.

### **We will be hiring the following:**

Activity Instructors: WORD (bible), Crafts, Gym/Outdoor Games, PRAISE (music), ART  
Other Positions: Group Leaders, Grades PreK-8<sup>th</sup>

### **BASIC REQUIREMENTS FOR A POSITION**

#### **CHRISTIAN:**

The VII of the Civil Rights Act provides a hiring exception, which allows us to require religious qualifications in order to be considered for or offered a position in this church ministry. We hire professing Christians who are active and committed to a Christian church. Employees must be willing to teach Christian principles as approved by the Program Administration of East Hill Baptist Church. Employees may be called upon to give their testimony describing their decision to accept Jesus Christ as their personal Savior. All employees will be expected to display an appropriate attitude for working in a Christian environment and a willingness to minister to the children and fellow staff.

#### **AVAILABILITY:**

Be available to work August 12<sup>th</sup>-May 22<sup>nd</sup> between the hours of 2:30-6:00 (Staff will be assigned specific shifts at training.) There will be a mandatory training and staff will be notified in advance of the dates.

#### **STATE REQUIREMENTS:**

Applicants must be willing to meet all state requirements to work with children. If you are offered employment here, you will not be officially hired or allowed to start work until Level 2 background screening has cleared.

The new law prohibits child care programs from hiring anyone into the role of child care personnel, as defined in Section 402.305, Florida Statutes that has not cleared a Level 2 background screening. Cleared screening results for all child care personnel, which include volunteers working over 10 hours per month, must be received prior to the hiring and placement of the individual in a caretaker role in the child care program.

All staff are required to become First Aid & CPR Certified in the first 30 days. Staff must pass tests for 40-hours of DCF training within the first year of working at East Hill Weekday Children's Program.

**\*\*\* Applicants will be contacted if hired.**

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Name: \_\_\_\_\_ Male or Female: \_\_\_\_\_

Cellular Phone: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_ (S-5X)

Local Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_ SSN: \_\_\_\_\_

Means of Transportation: \_\_\_\_\_

All instructors and Group Leaders must be at least 18 years of age.

Please write the position applying for in order of preference (see positions listed near top of application cover page).

Please list three:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

If applying for group leader, which grade would you prefer? \_\_\_\_\_

Your Grade or education completed at time: \_\_\_\_\_

School or college attending: \_\_\_\_\_

College or university graduated from: \_\_\_\_\_ Degree earned: \_\_\_\_\_

<b>List paid jobs you have held:</b>				
<u>Position</u>	<u>Dates</u>	<u>Employer</u>	<u>Supervisor</u>	<u>Phone #</u>

List any other experience you have working with children or in recreation. Also, list any special skills or activities you feel qualified to teach.

\_\_\_\_\_

\_\_\_\_\_

Member of what church: \_\_\_\_\_ Where: \_\_\_\_\_

Local church you are currently involved in: \_\_\_\_\_

Name of Pastor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

How did you find this job? : \_\_\_\_\_

I have read the cover sheet and understand the basic requirements for employment in the East Hill Baptist Weekday Children's Ministries. I further understand that specific duties and detailed requirements of my job will be explained if I am accepted. I realize that I am applying to serve in a Christian Ministry of East Hill Baptist Church. As a part of this ministry I will be called to share the gospel of Jesus Christ.

\_\_\_\_\_

Signature
Date

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Briefly describe below how you came to know Jesus Christ as your personal Savior, and list any church activities you are involved in currently.

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Please list at least 2 references other than relatives that have known you at least two years:

Name _____	Name _____
Position _____	Position _____
Address _____	Address _____
_____	_____
Telephone _____	Telephone _____

**Do you foresee any conflicts with working from August 31<sup>st</sup> -May 28<sup>th</sup>?**  
Please circle: YES or NO

**Do you foresee any conflicts with working the hours of 2:30pm-6:00pm?**  
Please circle: YES or NO

If you answered **YES** to either question, please take the time to write the dates on the back that you will need off. **Keep in mind the number of days you request off will affect the decision of your employment.** This does include school schedules as well. Any additional time is not always guaranteed once an application has been processed.

**East Hill Baptist Weekday Children's Ministries is a wonderful working environment. We appreciate your interest in working with us.**  
*\*dates for closures & All Day Recs are subject to change due to any changes in LCS Calendar.*

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**IMPORTANT DATES**

August 31, 2020	First Day of Before/After School
December 18, 2020	Last Day of Before/After School (before Christmas Holiday)
January 5, 2021	Before/After School Back Open
March TBD	In-House SDC Registration (only current PreK/ASP families)
TBD	SDC Pre-Registration
May 28, 2021	Last Day of Before/After School for the School Year
June 7, 2021	First Day of Summer Day Camp

**DATES CLOSED**

September 7, 2020	Closed (Labor Day)
November 11, 2020	Closed (Veteran's Day)
November 25-27, 2020	Closed (Thanksgiving Holidays)
December 21-31, 2020	Closed (Christmas Holidays)
January 1-3, 2021	Closed (Christmas Holiday)
January 18, 2021	Closed (MLK Birthday)
April 2, 2021	Closed (Good Friday)
May 31, 2021	Closed (Memorial Day)
June 1-5, 2021	Closed (Summer Camp Prep)

**ALL DAY REC & SPRING BREAK**

September 28, 2020	All Day Recreation (Fall Holiday)
October 30, 2020	All Day Recreation (Teacher Planning Day)
January 4, 2021	All Day Recreation
January 15, 2021	All Day Recreation (Teacher Planning Day)
March 15-19, 2021	Spring Break Camp
April 5, 2021	All Day Recreation (Teacher Planning Day)