

**EAST HILL WEEKDAY**

**BEFORE & AFTER  
SCHOOL PROGRAM  
2019-2020**



**PARENT HANDBOOK**

[www.easthillweekday.com](http://www.easthillweekday.com)

License # CO2LE0238



# Our Mission

We are dedicated to following Christ's example of ministry through faithful discipleship, Christian fellowship, and spiritual worship.

## What does this mean?

Your child will experience the love of Christ as they are surrounded by the Word of God, songs of praise, and Christian leadership in a safe environment. It is our hope that every child will one day come to know Jesus Christ as their personal Savior and will grow in their relationship with Him.

**PARENTS: It is important that you read this Handbook in its entirety. Upon registering, you will sign a statement indicating you have read and agree to the policies and procedures as stated in the Handbook.**

## OUR STAFF AND FACILITY

East Hill's Programs are led by the professional Administrative staff working in our Tindall Christian Activity Center. These Administrators have over thirty years combined experience managing Christian Children's programs. Each child is considered important by all our staff and special attention is given to quality and safety. We hire Christian college students and other Christian adults who are trained to take the children through the East Hill Before/After School Program. The program activities take place mainly in our specially equipped Tindall Christian Activity Center as well as other areas of our church campus. Your child will benefit from activities provided in over 20,000 square feet of air-conditioned space. You can take comfort in knowing your child is in the secure environment provided at East Hill.

# Welcome From the Director

Dear Parents,

Thank you for choosing East Hill Baptist Before & After School Programs for your child this year. As the Administration, we want each family to know that we are honored and consider it a privilege to serve each and every one of you. We take our responsibility seriously and are passionate about it. We believe God's Word that tells us, "It is God himself who has made us what we are and given us new lives from Christ Jesus; and long ages ago he planned that we should spend these lives in helping others." (Ephesians 2:10).

We are gearing up for another great school year here at East Hill and we have planned many recreational, educational, and entertaining activities for your child during this school year. Your child will benefit from the leadership of our well-trained and experienced Christian staff and the high quality equipment, resources, and materials selected especially for use with children and youth. It is a blessing to offer each child a positive After School experience in our nearly 20,000 square feet Tindall Christian Activity Center, as well as other facilities on our church campus.

In this handbook you will find many exciting details about our program. You will also find policies and procedures that are necessary for us to serve your family in a healthy and encouraging Before & After School atmosphere.

These are important years in your child's development as he/she grows in wisdom and stature, just as Jesus Himself did (Luke 2:52). We strive to make each child feel special, as we love, lead, teach, serve, entertain, and interact with him/her. We look forward to your child joining us this year in the Before & After School Programs and thank you for allowing us the privilege of serving your family.

We are sure that you will find this information helpful as your child begins the Before & After School Program. Please read this handbook very carefully and do not hesitate to call us if you have any questions.

In the Son's Light,

Margaret Bardes  
Administrative Director

Whitney Melton  
Director of Operations

# Welcome From Our Pastor

Dear Parents,

We are thrilled that you have chosen East Hill Baptist Church's Before & After School Program. We are praying for your child this year and hope that he or she feels the love of God every day in our Before & After School Programs. If you need a church home where you can experience God's love, we hope you will visit with us.

Sincerely Yours in Christ,

Rev. Dan Sowell

## ***East Hill's Before & After School Programs enjoy one of the finest reputations in the area because...***

**\*Our dedication to and love for Christ** is the most important part of the program. Children need a recreational environment that will allow them to have fun while learning Christian morals and principles appropriate for their age group. Many parents are interested in East Hill's Before & After School Programs because of the distinct Christian nature of the activities.

**\*Our administrative team** has over 30 years of combined experience.

**\*The staff** is hired with the needs of the children in mind. They are dedicated to using their talents and experience to lead each child through enriching activities in a loving Christian environment. The staff strives to make each child feel special and loved.

**\*The facility** is top notch. East Hill's Christian Activity Center provides for more than 20,000 square feet of fun and learning. The center houses a gymnasium, fully equipped game room, crafts room, and much more multipurpose space.

**\*The activities** are organized and varied. The wide variety of activities provides the children with a well-balanced schedule of recreational and educational sessions. The activities include **Word, Gym Games, Game Room, Arts and Crafts, Movies, Outdoor Games, Homework Room, Assemblies, Chapel, Word of the Month, Special Events, and more.**

**\*The East Hill Children's Programs** have a history of outstanding quality. The program is known for its consistent standards and "parent friendly" services. With the many difficulties and temptations that our youth face each day, parents can have peace of mind knowing that their children are in a protected environment when school is over each day. Parents have discovered they get a lot for their money at East Hill.

***The Before & After School Program at East Hill may meet a need for your family. Parents who must work can feel good about leaving their child in the secure environment at East Hill. Those looking for added enrichment for their child in the mornings & afternoons will find the program well rounded, fun and educational.***

# Basic Information

**WHAT WE ARE:** We are a Christian program that provides children with a well-rounded variety of fun recreational, educational, and spiritual activities and entertainment. The children will hear of God's love, the message of Jesus Christ, and Christian values through age-appropriate teaching and activities. We use some of the best resources and equipment available for children. We meet or exceed all state regulations. We are an After School Program that wants each child to feel loved and special and grow in his/her relationship with God as a result of attending our program.

**WHAT WE ARE NOT:** We are not a school, but we definitely provide educational opportunities for children in many ways. We do not pressure you or your child to join East Hill, although you are welcome here and it is our hope that you are a part of a Christian fellowship somewhere. We will not force or pressure a child to make a commitment to Christ.

**PROGRAM ADDRESS:** East Hill Before/After School Program  
912 Miccosukee Rd.  
Tallahassee, FL 32308

**OFFICE PHONE:** (850) 224-9918

**WEB SITE:** [www.easthillweekday.com](http://www.easthillweekday.com)

**PROGRAM HOURS:**  
Weekdays 7:30 a.m.-9:30 a.m.  
2:00 p.m.-6:00 p.m.

All Day Recreation 7:30 a.m.-6:00 p.m.  
Spring Break Camp 7:30am-6:00pm

**OFFICE HOURS:** Weekdays 7:30am-9:15am  
1:00 p.m.-6:00 p.m.

**EMAIL:** [easthillweekday@easthillweekday.com](mailto:easthillweekday@easthillweekday.com)

## FOLLOW US

Facebook	East Hill Weekday Children's Ministry
Twitter	@EastHillWCM
Instagram	@easthillweekday

**\*\*If state offices close due to severe weather threats such as hurricanes, we will close and you will need to pick up your child immediately.**

# Schools and Routes

Kate Sullivan (walked over)

W.T. Moore

Buck Lake

Gilchrist

Cobb

(students must  
use the crosswalk guard)



- All routes are subject to change due to possible changes in school release times and enrollment fluctuations.
- Additional schools pending release times and enrollment.



# RECREATIONAL ACTIVITIES



## GAME ROOM

Foosball, table games, and video games of all sorts including Play Station, X Box, and Wii are available to children during Game Room time. All games have been approved for children. Legos and other games can be checked out from the front office

## GYM GAMES

Children will be able to play exciting team games that will promote group unity as well as skill in relating to others. These games will be led by our trained Instructors.

## MOVIE FEATURES

Movies will be shown periodically to the children, providing a relaxed atmosphere for them to enjoy. All movies have been previewed and are appropriate for children.

## OUTDOOR GAMES

The children will get to exert their energy by playing exciting games in the fresh outdoors. This activity will be led by our trained instructors.

## PEACE ROOM

A multi-purpose room featuring games, ping-pong, blocks, puzzles, checkers, dance game, and card games. Legos and other games can be check out from the front office



# FUN EDUCATIONAL ACTIVITIES



## ARTS AND CRAFTS

Your child will be able to express their creativity on many different projects during this activity.

## HOMEWORK

We have a room available for children to do their homework. A staff person supervises the room and is available to offer assistance, but no formal tutoring is available.

## WORD

Children will have a great time learning the Word of God through today's awesome Contemporary Christian music, praise, stories, and drama.

***\*The Homework Room is open Monday thru Thursday all day. (Depending on staff availability.)***

***\*The children are still required to go to snack, Chapel, and Word.***

***Homework Room isn't mandatory, it is optional. We cannot make your child utilize this even upon your request.***



# REGISTER NOW!

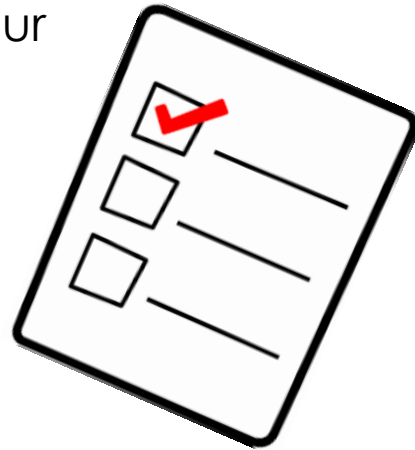
Registration for the Before & After School Program will take place weekdays during office hours until we reach our capacity for each route or our overall capacity as allowed by law. Registration is on a first come, first serve basis for each route.

## **1. Complete the Registration Form.**

After reading the Handbook, complete the Before & After School Program Registration Form in its entirety.

**2. Turn it in** to the front office with your completed registration form.

**3. Submit the Form and Pay Necessary Fees**



***Note: Signing the Registration Form indicates you agree to all policies and procedures. \$50 Registration Fee upon registration.  
(Fee waived for those who attended AT LEAST one week of  
2019 Summer Day Camp)***

# MONTHLY RATES

Registration: \$50.00/ family (If attended 2019 Summer Day Camp, fee waived)

Before school only: Kate Sullivan: \$50/month  
Cobb middle: \$80/month (\$70 Aug/Nov/Dec/Mar/May)

After school only: Kate Sullivan: \$160/month (\$130 Aug/Nov/Dec/Mar/May)  
Cobb middle: \$80/month (\$70 Aug/Nov/Dec/Mar/ May)  
Bus riders: \$190/month (\$160 Aug/Nov/Dec/Mar/ May)

Before/after: Kate Sullivan: \$190/month (\$160 Aug/Nov/Dec/Mar/ May)  
Cobb middle: \$150/month (\$120 Aug/Nov/Dec/Mar/ May)

*\*Tuition is calculated based upon a 4 week month. Discounted months are calculated upon a 3 week month*

## **DISCOUNTS**

ADDITIONAL CHILD DISCOUNT \$10 OFF each month  
*(EXCLUDING PRO-RATED MONTHS)*

EAST HILL MEMBERS: \$15 OFF EACH MONTH

## **BEFORE SCHOOL PROGRAM PROCEDURES**

Our Before School Program will be available from 7:30-9:30 a.m. Your child will need to be checked in at the front office. Cobb and Kate Sullivan students will be walked to their school according to their school start times. Our morning program activities will consist of gym, game room, middle school room & homework areas. If a student needs to leave early, a note must be provided from a parent. *We do not provide breakfast.*

## **ALL DAY RECREATION & SPRING BREAK CAMP**

\$30 each child

(It is mandatory that you pre-register for these days)

We will only provide all day recreation if we have at least 40 children that are pre-registered. Check calendar for specific dates.

# PAYMENT POLICIES

Payments are due on the **1<sup>st</sup> Friday of every month** for that month's tuition. We will not pick up or accept a child with an overdue We accept DEBIT, CREDIT, CHECKS, & MONEY ORDERS. ***We do not accept cash.***

## **LATE PAYMENT/NON-PAYMENT POLICIES**

1. If your payment is not received by the 1<sup>st</sup> Friday of the month, your child **will not** be able to attend the program until the payment for the month, along with the late fee, has been paid in full.
2. If you try to register for any other program (Summer Day Camp, Spring Break, etc.) your registration will not be accepted until your outstanding balance is paid in full.
3. **If you are having difficulty paying on time**, please make arrangements for an extension with the Director of Operations. If your payment is not received on that date, you will no longer be eligible for extensions of the payment deadlines in the future.
4. **Overdue Account:** if tuition has not been paid then we will not pick up your child until the account has been reconciled.
5. **If your payment has become overdue**, your child's enrollment in our program will be revoked. To be allowed to attend the program again, you will have to re-register and pay another registration fee along with the outstanding balance. Re-enrollment will be based on the Director's decision.

## **RETURNED CHECK POLICY**

1. The charge for returned checks for the Program will be \$30.00 per check. This must be paid by a money order or a credit/debit card.
2. If we receive **2** returned checks from the same client, we will no longer accept checks from that client. From that point forward, payment will be required in the form of a money order or a credit/debit card.

## **AUTOMATIC PAYMENT FROM CREDIT CARD OR DEBIT CARD**

1. If you choose to do this you must fill out an authorization form that has your credit/debit card information on it and we will automatically withdraw your payment on the Tuition Due Date. VISA, MASTERCARD, & AMEX are accepted.
2. You are able to have money automatically withdrawn from a credit/debit card for your child's attendance in the Program.
3. If at any time the card transaction is refused, your account will be subject to a \$30.00 late fee.
4. **We CANNOT accept payments over the phone or by mail.**

# 2019-2020

## DATES CLOSED, ALL DAY REC, & SPRING BREAK CAMP

On most public school holidays & teacher planning days, we provide All Day Recreation for children in Kindergarten-8<sup>th</sup> grade. On these days, the children can enjoy our usual activities and perhaps something special. We reserve the right to modify or cancel dates on our All Day Recreation Schedule at any time. We must have 40 children signed up for an All Day Recreation Day to take place. If we don't reach our minimum, we will be closed. If we cancel an All Day Recreation Day we will refund your money or credit your account. Supervision is provided from 7:30 a.m.-6:00 p.m.

The additional charges for All Day Recreation are due to the fact that your children are here for an additional 7 hours of care.

### Dates We Will Provide ALL DAY REC & SPRING BREAK CAMP

September 30, 2019	All Day Recreation (Fall Holiday)
October 11, 2019	All Day Recreation (Teacher Planning Day)
November 25-26, 2019	All Day Recreation (Mon/Tue. of Thanksgiving)
January 6, 2020	All Day Recreation (Teacher Planning Day)
March 16-20, 2020	Spring Break Camp
March 23, 2020	All Day Recreation (Teacher Planning Day)

### Dates We Will Be *CLOSED*

September 2, 2019	Closed (Labor Day)
November 11, 2019	Closed (Veteran's Day)
November 27-29, 2019	Closed (Thanksgiving Holidays)
December 23-31, 2019	Closed (Christmas Holidays)
January 1-5, 2020	Closed (Christmas Holiday)
January 20, 2020	Closed (MLK Birthday)
May 25, 2020	Closed (Memorial Day)
May 26-29, 2020	Closed (Summer Camp Prep)

### Important Dates

August 12, 2019	First Day of Before/After School
December 20 2019	Last Day of Before/After School (before Christmas Holiday)
January 7, 2020	Before/After School Back Open
May 22, 2020	Last Day of Before/After School for the School Year
June 1, 2020	First Day of Summer Day Camp

# IMPORTANT THINGS TO KNOW

## GROUPS

All children are divided into groups according to their grade.

## WHAT TO WEAR

Children should wear clothes and shoes that will allow them to participate in all activities (i.e. running, sitting on the floor, etc.)

## WHAT NOT TO WEAR

Children's clothing must be modest. We do not permit children to wear short shorts or skirts, overly revealing shirts, apparel and accessories with inappropriate slogans or messages, or anything that will encourage inappropriate attention. Shirts must completely cover the stomach and chest. Undergarments must not be visible. Their shoes must not prevent them from participating. Sandals often break and hinder children from participating. If a child arrives to East Hill inappropriately dressed, the parents will be called and asked to bring appropriate clothing for the child.

## THINGS NOT TO BRING

1. Toys and any other items that may cause distractions (i.e. fidget spinners, smart watches, personal games).
2. Do not allow your child to wear anything that could be damaged, lost, or cause injury to themselves or others such as watches, bracelets, earrings, and other jewelry. **Often when a child brings a personal item to the After School Program, it is lost or broken, for which we are not liable for.**
3. Children are not allowed to carry back packs or purses during the day. Children are required to leave all personal and school items in their backpacks, which will remain in the cubbies.
4. Children may NOT bring any media such as cell phones, videos, video games, iPods, tablets etc. Please enforce these rules with your child.
5. **NO CELL PHONES! IF A CELL PHONE IS SEEN, IT WILL BE TAKEN AND RETURNED TO YOU, NOT YOUR CHILD, AT THE END OF THE DAY!** Your child may call you if needed from the office phone. RECOMMENDED: that if a child has a cell phone, they keep it in the front office for safe keeping. We are not liable for any stolen or lost devices that were not kept in the front office.



## LOST AND FOUND

Often, lost items can be found if you label all of your child's belongings with his/her first and last name. Check with our office for directions to our Lost and Found area.

## ACCIDENT REPORTS

When we complete an accident report about your child, the report will be made available to you to review and sign. Upon request you may have a copy of the report.

## HOW TO ENTER OUR CENTER

1. Located outside our double doors is a security button located to the left. Anytime you want to enter the building, press the security button and stand in front of it until we allow you to enter.
2. All parents, delivery people, and everyone not employed by East Hill will be required to enter the Activity Center (main After School building) through the entrance facing Miccosukee Road.
3. You must check in at our Main Office window, when you enter the building, where you are required to report for instructions to get your child.

## MEDICATION

**If your child requires medication that must be taken during program hours:**



1. You must fill out the required medication form at our Main Office.
2. All medication must be brought in the **original container** in which it was prescribed.
3. All medication must be kept in the Main Office until time for the child to leave. Children may not pick up their medication. Parents must pick up the medication from the Main Office.
4. We **cannot** administer any medication without the completed form and the original container.
5. We cannot administer any medication by phone approval. This includes Aspirin, Tylenol, ear/eye drops, or any other over the counter medicines.

**Note: Asthma inhalers are medication and subject to all of the above regulations. All of the above are required by Florida State law as stated in the Florida Administrative Code, Chapter 65c-22.006.** Please call our office if you have any questions about medication.

## WHEN YOUR CHILD SHOULD NOT COME TO AFTER SCHOOL

If your child has lice, pink eye, chicken pox, fever, vomiting or other contagious illness, disease, or virus, please do not allow them to come to East Hill until it is determined that your child is no longer contagious. Some cases will require a doctor's note.

*We follow the same 24hr policy as the Leon County School System.*

## PARTICIPATION IS MANDATORY

We ask that all children participate in all activities. Due to the size and nature of the program, we cannot allow children to choose whether or not they participate. This causes them to be separate from the group where they cannot be actively supervised, which is considered unsafe as well as a distraction to other children.

**\*\* If there is a physical concern that prohibits your child from participating on a certain day, we must receive a note from a parent or guardian explaining the situation.**

## TARDY PICK-UP POLICY AND FEE

Our Program closes 6:00 p.m. for After School. After this time we will **charge a \$5.00 late fee for each 5-minute period of time a child remains at East Hill.** You will be required to **park in a space** and come inside at this time. Please cooperate by picking up your child on time. Call us as soon as possible if there is an emergency.

**\* Parents who are frequently tardy will be asked to remove their child from the program.**

# **BUS RIDER**

The schools we pick up from have different policies concerning where the After School Programs can pick up children. It is our understanding that the schools will assist children looking for their After School vehicles. During the first week, our drivers will wait longer at each school to make sure all the children have found the appropriate bus. This may cause the vehicles to run late during the first week. **After the first week the drivers cannot wait more than 10 minutes after the bell rings for tardy passengers.**

The buses will not wait on students who are staying behind in teacher's classrooms. Students need to be at the bus ramps of the schools. If an error has been made by the school, we will be unable go back and pick them up.

## **If Your Child Misses the Bus:**

You are responsible for providing transportation to East Hill. All schools are required to provide supervision for 30 minutes after the bell rings. Our vehicles will arrive sometime within that time period except in cases of an unforeseen emergency. Please help emphasize to your child the importance of getting to the bus areas and not hanging out in their classrooms.

***Note: If your child is going to be absent from East Hill or late, it is very important that you inform the front office by 2:00 p.m.***

# **PROCEDURE FOR PICKING UP A CHILD**

**You can avoid timely delays when picking up your child by:**

1. Having your security car pass
2. Producing picture identification as long as you are listed on the Registration Card for pick-up.

## **INDOOR PICK-UP:**

1. You will need to park in a space, come inside and sign out your child. **Please do not park in the pick-up line.**
2. You will be required to sign your child out to have your child released.
3. Your child's name will then be called to the front office for pick-up.
4. You may receive a security slip if your child is at Outdoor Games/Playground in order for your child to be released. On this slip will be the date, your child's name, group number, and a stamp.

## **OUTDOOR PICK-UP:**

1. Curbside pick-up runs from 5:00-6:00 p.m.
2. You should have received two parking lot pick-up passes.
3. The pass must be displayed on the driver's side dash, visible through the front windshield.
4. If you do not have your pass you must produce picture identification. Having your car pass will allow the pick-up line to move faster.
5. Pick-up passes from past programs are not valid.
6. No child will be released without proper identification.

**Note: Please do not enter from Miccosukee during this time. It is dangerous and could cause an accident. Vehicles must enter from the back on Ingleside Avenue.**

**Always** report directly to the Main Office in the Activity Center anytime you come on church grounds except when going through the pick-up zone in your car. During curbside pick-up (5:00-6:00 p.m.), have your car pick-up pass or picture identification ready in order for your child to be called. By following these few simple procedures you will be able to pick up your child in a timely fashion. **Car passes from previous programs are not valid.**

For added security, we have included a space on the back of your registration form so that you may list any people **not allowed** to pick up your child under any circumstances. We will need legal documentation for cases in which a legal guardian is not allowed to pick up his/her child. All of this is for the safety of your child. We appreciate your full cooperation in the implementation of our system. **We will not release a child without proper identification.** If you have any questions regarding this procedure, please feel free to give us a call.

*\*2:00-4:15pm, we will have our front and back entrance chained off for safety of our students during the Leon County School release times. Families will need to enter from our Terrace Street entrance via Shell Street or park along Miccosukee Road.*



# **SEVERE WEATHER PROCEDURES**

*Our Severe Weather Procedure is solely for the safety of your children and our staff*

Due to the threat of severe weather in recent summers, we have implemented a formal policy regarding our pick-up procedure during severe weather. When we are experiencing bad weather that will alter pick-up, a yellow or red flag will be flying from the awning by our curbside pick-up. If a flag is out when you approach the pick-up area, then our pick-up procedure is altered until the dangerous weather has passed. What you should do when this occurs is described below.



## **YELLOW FLAG ALERT!**

### ***CAUTION***

When a yellow flag is flying from the awning at pick-up, it means that conditions are too dangerous for our staff and the children to come out from under the awning.

#### **During Yellow Flag conditions:**

1. Pick-up will continue with curbside service.
2. All cars will merge into the lane that is closest to the awning and there will be only one lane of traffic. We will call children's names when you get close to the pick-up area, and we will place your child in your car when you reach the awning.
3. **Pick-up will be slower and we appreciate your patience and understanding.**

## **RED FLAG ALERT!**

### ***REGULAR PICK-UP STOPS***

When a red flag is flying from the awning at pick-up, dangerous weather is a threat to everyone's safety. (Examples of threats include: lightning, severe thunderstorms, tornado warnings, hail, etc.) During dangerous weather outside pick-up will stop.

#### **During Red Flag conditions:**

1. Park in a designated parking space; bring proper identification inside for clearance and directions to your child. Do not park in the pick-up drive-thru zone.
2. Park in a designated parking space and wait until the dangerous weather passes then come inside with proper identification. Approximately five minutes after the dangerous weather passes, we will resume pick-up. You are welcome to come into our Center and wait out the storm.

**\*\*If Leon County School are closed due to severe weather threats such as hurricanes, we will also close and you will need to pick up your child immediately.**

# **DISCIPLINE POLICIES AND PROCEDURES**

## **FOR CAMPERS:**

We expect all students to be well-behaved. Students will be expected to follow the staff's instructions at all times and observe the rules for each activity area. We ask parents to encourage this by supporting our rules with their children. Fighting, bullying, or any type of disrespect toward another will not be tolerated. Students are to respect the staff, each other, and one another's possessions at all times. The use of appropriate language and behavior is expected at all times while under our care.

**Children will not be subjected to discipline that is severe, humiliating, or frightening. Discipline will not be associated with food, rest, or toileting. Spanking or any other form of physical punishment is prohibited. Staff and Administration will use Christian Biblical principles to lead the children to an understanding of appropriate behavior.**

**Staff, when having difficulty with a camper's behavior, will:**

1. Talk with the camper
2. Take away time from a desired activity
3. If needed, the child will be sent to the Administration. Using our own discretion if a child will be written up or a parent be contacted, the Administration reserves the right to expel a child from the program if deemed necessary due to continued misbehavior, safety, or non-support from parents.

## **FOR PARENTS:**

- Parents may not administer physical punishment in the Tindall Christian Activity Center, Preschool Building, or anywhere on the grounds.
- Full support from the parents regarding our discipline policies and procedures with their children is essential. If you have any concerns or questions, we ask that you address this respectfully and not in front of your child, other children, or other parents as we feel this may potentially undermine the authority of both the parent and the Program Administrator.
- Discipline issues will be discussed with the legal guardians.
- You may not speak directly to your child's leader regarding discipline and behavior. They have been instructed not to speak to parents about these matters and are to focus on the children. You may address the Administrators with any concerns.
- Parents may not address other campers directly concerning issues regarding their child.
- If at any time a parent disrupts or disturbs camp operations by arguing, yelling, using inappropriate language, or exhibiting aggressive behavior, he/she will be asked to leave the grounds immediately.
- Parents who choose to not comply with the above procedures will be asked to withdraw their child from the program.
- It is truly our hope that we can help you with any concerns you have, so please feel free to contact us via phone or set up a meeting time to address any issues that might arise.

**NOTE: Parents or legal Guardians are required to disclose any physical, emotional, or behavioral limitations, needs, or concerns about their child in writing prior to registration. The Administration reserves the right to deny your registration if it is determined that our program is not suited or staffed to meet your child's needs. Unfortunately, we are not staffed or equipped to provide one on one care for children with certain needs. Furthermore, we reserve the right to withdraw any child at any time if behavioral and/or emotional problems with a child disrupt the camp's operations, another person's safety is jeopardized, or if we determine the child makes it unreasonably difficult to meet the needs of the general program.**

## East Hill Baptist Church

East Hill Baptist Church invites you to visit our other activities and services at any time. If you don't have a church home, we hope that you will take the time to come visit with us. There is a place for every member of the family on Sunday mornings at East Hill. Bible study begins at 9:45 a.m. with small group Bible teaching for all ages. At 11:00 a.m. your family may worship together in the sanctuary. Children's Church is provided for children K5 through 3<sup>rd</sup> grade (except 5<sup>th</sup> Sundays.) Our pastor, Rev. Dan Sowell, brings a challenging message to the congregation each Sunday.

Some of our regularly scheduled activities are listed below.  
Please call the church office (224-9911) for more details.

### SUNDAY

**9:45 a.m. Bible Study for every age group**  
**11:00 a.m. Morning Worship**

### WEDNESDAY

**5:00 p.m. Family Supper**  
**6:00 p.m. Children's Activities**  
**Youth Group**  
**Adult Prayer / Bible Study**

We are glad your child will be attending our After School Program. We look forward to sharing with your family.

## East Hill Baptist Church Weekday Preschool Ministries

### **Our Vision**

Provide programs that, although not exclusively, teach biblical principles, apply Christian values, and encourage the opportunity for children to know Jesus Christ as their personal Savior.

### **Our Mission**

Many of you have chosen us to care for your children because we are a Christian program. We consider it a privilege to teach Christian values to the children in our programs. Our mission is to expose children to the gospel of Jesus Christ and Christian values through creative age appropriate programs. We provide high quality children's programs that involve children in a wide variety of creative, educational, and recreational experiences while maintaining a loving and nurturing Christian environment. Our hope is that by providing them with a spiritual foundation early in their lives, the children we serve will come to know Jesus Christ as their personal Savior.

Margaret Bardes is the Director of the Weekday Preschool Program. For more information regarding this program, please call her at 224-9918.

**East Hill Weekday Children's Program**  
**912 Miccosukee Road, Tallahassee FL 32308**  
**[www.easthillweekday.com](http://www.easthillweekday.com)**