

**Enrollment Agreement**  
**(Voluntary Pre-K Students)**  
**2018-2019 School Year**

East Hill Baptist Church Preschool agrees to enroll \_\_\_\_\_  
for the 2018-2019 school year, and to provide the program and educational  
services as appropriate for that age.

In consideration of acceptance of the Enrollment Agreement by East Hill Baptist  
Church Preschool, the undersigned agrees to the criteria below.

**Tuition**

Tuition for Voluntary Pre-K students is paid directly to the school by the State of  
Florida. All parental enrollment paperwork to enroll the child in the VPK program  
must be completed online with the Early Learning Coalition in order to register a  
child in the East Hill Baptist Church Preschool VPK program.

The VPK program pays tuition for three hours of daily classroom instruction. As  
East Hill Baptist Church Preschool is a four-hour program including classroom  
instruction, music and movement, chapel, and time included for lunch, there will  
be a "wrap-around" fee charged per student. Children are not required to  
attend the additional hour of the preschool program.

The "wrap-around" fees include \$150.00 at the time of enrollment and ten  
payments of \$85.00 per month from August 2018- May 2019.

**Attendance**

Tuition payments by the State are contingent upon the student meeting the  
monthly attendance requirements for the VPK program. It is expected that all  
parents will be responsible for fulfilling the attendance requirements as set forth  
by the State of Florida.

I understand that in signing this Enrollment Agreement for the 2018-2019 school  
year. I am agreeing to accept the rules and regulations of the school as stated  
in the current handbook and of the VPK program as set forth by the State of  
Florida. This agreement becomes effective at the time of registration. I am  
required to sign a monthly and daily attendance.

In order to reserve a place for my child, this enrollment agreement and the  
registration form must be received by the school at the time of enrollment.

My signature below affirms that I have read, understand, and accept the terms  
and conditions of this agreement.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

# Voluntary PreKindergarten (VPK)

## Florida VPK

Florida's **FREE** [Voluntary Prekindergarten \(VPK\) program](#) prepares early learners for kindergarten and builds the foundation for their future educational success.

### To be eligible, a child must:

- Reside in Florida **and**
- Be four (4) years old on or before Sept. 1

If your child's 4<sup>th</sup> birthday is between Feb. 2 - Sept. 1, your child can enroll in the current school year program (August 2017 - July 2018) or in next year's program (August 2018-July 2019).

Parents can choose from private child care centers or public schools and from school-year or summer programs. Parents of 4- or 5-year-olds with special needs have an option outside the classroom setting; this option is [VPK Specialized Instructional Services \(SIS\)](#).

### Next steps:

#### 1. Collect the needed documents.

Gather one document that shows your child's age and one document that shows your current address. See below for a [list of acceptable documents](#).

#### 2. Apply for VPK online through Florida's Early Learning Family Portal.

[Submit a VPK application](#) for your 4- or 5-year old child. Remember to upload the document that shows your child's age and the document that shows your current address. Be sure to type your child's name, your name, and your current address (no P.O. boxes) on the VPK application exactly as this information appears on the documents you have collected

#### 3. Need information about the VPK program?

Read "[The Voluntary Prekindergarten Handbook](#)" on Florida's Early Learning Family Portal to learn about the three VPK program options, the types of providers, and parent rights and responsibilities.

#### 4. Want a list of possible VPK providers?

Return a completed [Customer Intake Form](#) to the ELC (email it to [CCRR@elcbigbend.org](mailto:CCRR@elcbigbend.org) or fax it to (850) 922-0075) to receive a list of possible providers based on the criteria you select.

#### 5. Review VPK providers online.

Create a short list of VPK providers that meet your family's needs. Review each provider's information (including the provider profiles that give information on services, curriculum, instructor credentials, instructor-to-student ratio, and the latest kindergarten readiness rate) through the [DCF's CARES](#) system.

#### 6. Choose a VPK provider.

Now that you know about the VPK program and about VPK providers, choose the provider that best meets your family's needs.

#### 7. Get your child's VPK certificate.

Once you receive an email that the ELC approved your child's VPK application, log onto Florida's Early Learning Family Portal to print a copy of your child's VPK certificate. Then take that certificate to your chosen VPK provider to register your child.