



# EAST HILL BAPTIST SUMMER DAY CAMP 2018 APPLICATION FOR EMPLOYMENT



## DEADLINE TO TURN IN APPLICATION: WEDNESDAY MAY 2, 2018

**(you will not be officially hire until fingerprinting has cleared, takes two week minimum for clearance)**

Applicants, please read the following information carefully before completing the application. These positions are temporary and seasonal and provide no benefits.

### OUR MISSION:

We are dedicated to following Christ's example of ministry through faithful discipleship, Christian fellowship, and spiritual worship. If you would like to apply here, it is important for you to know that this program is considered a ministry, not just a job. Please pray carefully and take very seriously your decision to submit an application to East Hill Baptist Summer Day Camp Program.

The children you will lead through the adventures of summer day camp range from Kindergarten through 8<sup>th</sup> grade. The children are divided into groups and led to various camp activities by their Group Leader. Instructors lead the campers in the activities.

**We will be hiring the following:** Group Leaders, Gym/Outdoor Games Instructors, Lifeguards, Praise Instructor, Expressions Instructor, Word Instructor, Art Instructor

## BASIC REQUIREMENTS FOR A POSITION

### CHRISTIAN:

The VII of the Civil Rights Act provides a hiring exception, which allows us to require religious qualifications in order to be considered for or offered a position in this church ministry. We hire professing Christians who are active and committed to a local Christian church and/or campus ministry. Employees must be willing to teach Christian principles as approved by the Program Administration of East Hill Baptist Church. Employees may be called upon to give their testimony describing their decision to accept Jesus Christ as their personal Savior. All employees will be expected to display an appropriate attitude for working in a Christian environment and a willingness to minister to the children and fellow staff.

### TRAINING:

Thurs., May 17<sup>th</sup>, 10am-12pm

Tues., May 18<sup>th</sup>, 10am-1pm

Wed., May 23<sup>rd</sup>, 10am-2pm

*TRAINING IS MANDATORY & TENTATIVE TO CHANGE*

### AVAILABILITY:

1. Be available to work ALL 10 weeks of camp, June 4<sup>th</sup>-August 10<sup>th</sup>.
2. Be available to work between the hours of 7:20 a.m. – 6:00 p.m. each camp day.  
(Staff will be assigned specific shifts at training.)

### STATE REQUIREMENTS:

Applicants must be willing to meet all state requirements to work with children, which may include background checks, fingerprinting, etc.

**\*\*\*Applicants will be notified of the employment decision no later than May 10<sup>th</sup>. Please do not call to inquire application status. We will contact you by phone if you are hired.**

**All instructors and Group Leaders must be at least 18 years of age.**



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Name: \_\_\_\_\_ Cellular Phone: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Male/Female: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_ (XS-5X)

Local Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Means of Transportation: \_\_\_\_\_ First Aid/CPR Certified: YES or NO

Please write the position applying for in order of preference (see positions listed near top of application cover page).

Please list three:

\_\_\_\_\_

If applying for group leader, which grade would you prefer? \_\_\_\_\_

Your grade or education completed at time: \_\_\_\_\_

School or college attending: \_\_\_\_\_

College or university graduated from: \_\_\_\_\_ Degree earned: \_\_\_\_\_

List paid jobs you have held:

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_

Dates: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone #: \_\_\_\_\_

List any other experience you have working with children or in recreation. Also, list any special skills or activities you feel qualified or could be utilized here at summer camp.

\_\_\_\_\_  
\_\_\_\_\_

Member of what church: \_\_\_\_\_ Where: \_\_\_\_\_

Local church you are currently involved in: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

How did you find this job? : \_\_\_\_\_

I have read the cover sheet and understand the basic requirements for employment in the East Hill Baptist Weekday Children's Ministries. I further understand that specific duties and detailed requirements of my job will be explained if I am accepted. I realize that I am applying to serve in a Christian Ministry of East Hill Baptist Church. As a part of this ministry I will be called to share the gospel of Jesus Christ.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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Briefly describe below how you came to know Jesus Christ as your personal Savior, and list any church activities you are involved in currently.

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**Do you foresee any conflicts with working the entire summer (10 weeks) June 4<sup>th</sup>- August 10<sup>th</sup>?  
Please circle: YES or NO**

**Do you foresee any conflicts with working the hours of 7:20am-6:00pm?  
Please circle: YES or NO**

If you answered **YES** to either question, please take the time to mark the days on the calendar for which you will need off. **Keep in mind the number of days you request off will affect the decision of your employment.** This does include summer school schedules as well.

**During the summer we will have staff meetings that require mandatory attendance. Therefore we will do our best to give 2 weeks' notice in order to make sure you are available.**

***East Hill Baptist Summer Day Camp is a wonderful working environment. We appreciate your interest in working with us. Employees will have the opportunity to continue to work for us in the Before & After School Program in the Fall. Hiring for the fall is based upon performance in the summer. On our staff we look for maturity and leadership in faith, work ethic, and passion.***



**JUNE**

<u>SUN</u>	<u>MON</u>	<u>TUES</u>	<u>WED</u>	<u>THUR</u>	<u>FRI</u>	<u>SAT</u>
	<b>CLOSED</b> Memorial Day	MAY 29 <sup>th</sup>	MAY 30 <sup>th</sup>	MAY 31 <sup>st</sup>	1	2
		<b>Summer Camp Prep Week</b>				
3	4 <b>1<sup>ST</sup> DAY of CAMP</b>	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**JULY**

<u>SUN</u>	<u>MON</u>	<u>TUES</u>	<u>WED</u>	<u>THUR</u>	<u>FRI</u>	<u>SAT</u>
1	2	3	<b>CLOSED</b> 4 <sup>th</sup> of JULY	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

**AUGUST**

<u>SUN</u>	<u>MON</u>	<u>TUES</u>	<u>WED</u>	<u>THUR</u>	<u>FRI</u>	<u>SAT</u>
JULY 29	JULY 30	JULY 31	1	2	3	4
5	6	7	8	9	10 <b>LAST DAY OF CAMP!</b>	11
12	13 <b>1<sup>ST</sup> Day of After School</b>	14	15	16	17	18



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## RECOMMENDATION FOR EMPLOYMENT

To the Church Leader: Please return this form directly to the address listed on back.

APPLICANT'S NAME \_\_\_\_\_

This recommendation is for the confidential use of East Hill's Summer Day Camp Ministry. This information will not be shared with the applicant or with other persons or institutions.

Church Leader's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Church Name and Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ How long have you known the applicant? : \_\_\_\_\_

List church activities the applicant is involved in currently: \_\_\_\_\_

Please evaluate the applicant in the following areas by marking **5 for Outstanding, 4 for Above Average, 3 for Average, 2 for Below Average, 1 for Poor or NI for No Information.** Please make comments on the back of this sheet for any Below Average or Poor responses. Feel free to use that space for any other comments that may aid us in our decision.

CHARACTER	5	4	3	2	1	NI
JUDGMENT	5	4	3	2	1	NI
EMOTIONAL STABILITY	5	4	3	2	1	NI
MATURITY	5	4	3	2	1	NI
CHURCH ATTENDANCE	5	4	3	2	1	NI
POTENTIAL FOR EFFECTIVE MINISTRY	5	4	3	2	1	NI
CHRISTIAN COMMITMENT	5	4	3	2	1	NI
DEPENDABILITY	5	4	3	2	1	NI
SKILL IN RELATING TO OTHERS	5	4	3	2	1	NI
TEACHABILITY	5	4	3	2	1	NI
MORAL VALUES	5	4	3	2	1	NI

Do you know any physical, mental or emotional problems that might hinder effective work in Christian Ministry? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please elaborate below.

Do you know of any personal habits or personal prejudices that might inhibit service in a church-related position? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please elaborate below.

Do you recommend this person for employment? \_\_\_\_\_ if yes, please circle one

WITH ENTHUSIASM

WITH SOME RESERVATIONS

WITH RELUCTANCE

**\*If you would NOT recommend this person for employment or have reservations, please explain on the back.**

**\*Please add any other additional comments on back to aid us in our consideration of this person for our ministry.**

Thank you for your thoughtful responses. Please return this form to:

**Margaret Bardes, Director of Weekday Children's Ministries**

**912 Miccosukee Road**

**Tallahassee, Florida 32308**

or

Email it to: [whitney@easthill.net](mailto:whitney@easthill.net)